

Vacation Care Program

Sun safety: Children are required to wear sun safe clothing during Vacation Care. Sunscreen will be applied at regular intervals during the day. We use Cancer Council Australia 50+, if your child requires a different brand; please provide it in a clearly labelled container. Children must also wear sensible shoes for walking and playing. ie: enclosed shoes or joggers and bring a wide brimmed hat and drink bottle each day. Baseball caps, Thongs and slip on style shoes are not permitted and children will not be permitted to attend if incorrect footwear is worn., an alternative Centre hat will be supplied.

Electronic Devices: Children are not permitted to use mobile phones, hand held gaming devices. ROSHC is not responsible for any breakages or lost property.

Hours of operation: Vacation care is open from **8am until 6pm**. Bookings are essential, as places are limited. All bookings need to be booked by Thursday 20th September.

Supervision: We are approved for a maximum of 35 children per day, however limitations may be placed on maximum numbers of enrolments due to staffing or transport requirements. Staff to child ratios are 1:11 are maintained during OSHC days, with increased supervision on excursions. A risk assessment is conducted prior to each excursion and is available for parents to view upon request. A Responsible Person holding their First Aid, Child Protection, Asthma & Anaphylaxis certificate will be rostered on at all times throughout the day.

Bookings: VERBAL BOOKINGS will **not** be accepted. Booking forms may be submitted via Email, post or in person.

Payment: The cost per day is \$60 per child before any rebates have been applied. Please contact FAO on 136150 to be CCB assessed if you have not already done so.

Cancellations: Absences without notification will be charged at full fee. If possible the day before notification will be accepted. On the day will require a medical certificate or at the discretion of the Leading Educator for no charge to be applied.

Vacation Care Program: We are aware that sometimes programmed activities will not appeal to all children. Be assured that where ever possible we try to provide alternative activities such as craft, games or movies. There are also opportunities for children to assist with activities even if they do not wish to take part in the actual activity. The program is also subject to change without notice if it is deemed in the best interests of the children. Wet weather days.

Medication: If your child requires medication an Administration of Medication form must be completed on each day that the medication is to be administered. Medication must be provided in the original packaging with the child's name & will be administered as per dosage instructions. Please direct all medication to either Sue or Jo.

Food: please pack a nutritious morning tea, lunch and some snacks for your children on all days. Children get hungry when they are being active. Please supply a drink bottle. We will refill drink bottles with water at all breaks.

Breakfast: As our program starts at 8am no child should require breakfast, if breakfast is required then this will cost \$5 per child and the options will be limited.

Nut policy: we endeavour to be a nut free centre as per our policy for the safety of all children. Please do not send any nuts or food products containing nuts.

Vacation Care - September 2018 – WEEK 1

Monday 24TH Sep – Friday 28th Sep

Date	Activity	Please bring
Mon 24th Sep	Rutherglen show art & craft activities Bottle tops craft & art	Snacks Lunch Drink bottle
Tues 25th Sep	Rutherglen show art & craft activities Round robin activities	Snacks Lunch Drink bottle Hat
Wed 26th Sep	Excursion day leaving at 9am returning at 4:45pm	Snacks Lunch Drink bottle Hat Jacket if wet NO UMBRELLAS please
Thurs 27th Sep	Rutherglen show art & craft activities Make a banner, wear your footy team colours, sausage sizzle,	Snacks Lunch Drink bottle Hat
Fri 28th Sep	PUBLIC HOLIDAY NOT OPEN.	

Vacation Care - OCTOBER 2018 – WEEK 2

Monday 1ST Oct – Friday 5th Oct

DATE	ACTIVITY	PLEASE BRING
Mon 1st Oct	Rutherglen show art & craft activities Bottle cap art	Snacks Lunch Drink bottle Hat
Tues 2nd Oct	Rutherglen show art & craft activities Plaster fun, sand art Minute to win it activities.	Snacks Lunch Drink bottle Hat
Wed 3rd Oct	Movies in Albury Excursion day leaving at 9am returning at 4:45pm	Snacks Lunch Drink bottle Hat Jacket if wet NO UMBRELLAS please
Thurs 4th Oct	Rutherglen show art & craft activities Masterchef day	Snacks Lunch Drink bottle Hat
Fri 5th Oct	Rutherglen show art & craft activities Kids secret business	Snacks Lunch Drink bottle Hat

Rutherglen OSHC – Vacation Care Booking Form – Sept/ Oct 2018

Parent's name:

Contact number:

Child 1 name:

Child 2 name:

Child 3 name:

My child/ren will be attending on the following days:

(please tick all days you require care and sign for incursion and excursion permissions)

C1	C2	C3	C4	DATE	ACTIVITY
				Mon 24th	Bottle cap art
				TUES 25th	Teddy bears
				WED 26th	EXCURSION DAY TO Albury
				THURS 27th	Cooking & science fun
				FRI 28th	Public holiday
				Mon 1st	Rutherglen walkabout
				Tues 2nd	Plaster fun, sand art games
				Wed 3rd	Excursion day to Albury
				Thur 4th	Masterchef day
				Fri 5th	Lazy days

Please provide consent for the following:

I give permission for my child/ren to attend/ take part in the above activities and excursions.

I have read the Vacation Care information as per this guide and am aware of the Cancellation Policy.

I have read & understood that ROSHC holds no responsibility for any personal property that is lost or broken during Vacation Care.

PARENT'S SIGNATURE:

DATE: