

Indigo North Health *Code of Conduct for Staff.*

All Indigo North Health staff work as a team to provide person centred care to our residents of Glenview and clients in our community.

Everyone's contribution is valued.

Everyone working at Indigo North Health should expect to be treated, and must treat others, with dignity, fairness, courtesy, respect, sensitivity and understanding of all our differences as people, backgrounds and culture.

Unacceptable behaviours, in particular, bullying and/or harassment, will not be tolerated.

Indigo North Health and staff never lose sight of our resident's/client's fundamental right to be treated with dignity, compassion and respect.

All staff shall strive for individual excellence on behalf of our residents/clients and our teams, and to deliver the best possible care and services.

Acting professionally and ethically

Staff must be in a fit and proper condition to carry out their duties

Staff must not be under the influence of alcohol or drugs when commencing work and while at work.

Staff must follow the Indigo North Health dress code

Staff must comply with all lawful and reasonable directions given by their managers or other members of staff authorised to give them, and comply with all applicable policies and procedures

Staff will acknowledge their limitations and operate within their scope of practice.

Staff will be willing to seek and accept advice.

Staff must maintain and enhance their professional standards and skills and keep up to date with best practice.

Maintain the security of confidential and/or sensitive official information

Staff will seek advice and/or discuss concerns with their direct line manager

Staff will honour confidentiality

Staff will uphold and protect the rights of others

Lead by example.

Our teams are strong and successful because we help each other, contribute and work as a team, understand and respect other teams, and we always seek ways to improve.

Indigo North Health welcomes new ideas and ways of doing things better, to improve care.

Indigo North Health and staff will look at the bigger picture and adapt to change.

Indigo North Health welcomes and utilises feedback as a tool to improve our performance.

Indigo North Health encourages and recognises outstanding performance.

Respecting Difference

Indigo North Health and staff will recognise and accept individual differences in others, including gender, spiritual values, sexual preferences, age, disability and culture.

I have read and understood the above Code of Conduct, and agree to comply with its provisions at all times while working at Indigo North Health Inc.

By signing this Code I acknowledge my commitment to achieving the best outcomes for residents/clients and playing my part in ensuring that my working environment is safe and supportive.

Print name:

Signature ✎:

Date: